

REGIS Operational Webinar (26 March 2019)

Data Migration

Update from Steve

- ❖ Rows Not Loaded files have been sent to everyone
- ❖ They are due back to Steve this Friday 29th March
- ❖ The process has changed now. You need to make your “Contact information” corrections directly in the Rows Not Loaded spreadsheet. Any new projects that have recently become approved need to be added to the bottom of your Rows Not Loaded spreadsheet.
- ❖ Other corrections still need to be made in AURED (e.g. if the Status is not “Approved” and needs to be updated)
- ❖ Common errors, Site Names – these must match a site that is in REIG (if you are adding sites), Pre-SWIS emails and incorrect emails.

Example of email sent to data contacts.

“Hi,

Your data has now been migrated into REGIS. If you find any issues or have any questions, please bring them to my attention.

The process from here is now different. I have attached your latest Rows Not Loaded sheet, and you now have to make your corrections directly into this spreadsheet. If you don't want any of these rows loaded into REGIS, you can simply delete them from the spreadsheet. You will also need to add any newly Approved projects into this spreadsheet in order for them to get loaded. Please update any data in the correct column and maintain the formatting of the spreadsheet (i.e. don't add or delete columns)

Please note that we ran two significant new checks on the data this time around:

- 1) We identified “Pre-SWIS” emails and are requesting that you provide an updated email address. This is to save considerable frustration and workload when the old email addresses become defunct.
- 2) We identified emails that had a “Hard Bounce”, which means that the email address is invalid, and we are requesting that you provide a new one.

Please get this spreadsheet back to me by COB Friday. Even if you don't finish correcting all of the rows by Friday, please send back what you have.

Explanation of Spreadsheet

The attached rows had missing or invalid data. The spreadsheet contains all of your rows that can't be migrated into REGIS, along with an explanation of the reason why in Column A. Please correct these rows directly in the Excel spreadsheet. I have also attached a summary of the possible errors and instructions on how to deal with them. Please do your best to understand and resolve these errors yourself. If you still have questions after that, let me know.”



Supporting Researchers

The researcher homepage view



Research Ethics and Governance Information System

Research Applicants

This home page will list below the 5 most recently registered projects you have access to as a project/application owner or other user who has been allocated shared access by that owner. Click on the listed project link to view details including associated ethics and site governance applications. If you wish to: register a new project; continue an in-progress registration or view/manage other registered projects not listed below, select the 'Projects' icon in the gold bar at the top right of this page.

Other users - CE/Delegates, HREC Members, Dept. Heads, Ext. Reviewers

Depending on your role, you may have a couple of additional icons in the gold bar above such as 'Decision', 'Meetings' and/or 'Review' - if you have received notification that you have an activity to view in those areas, select the related icon to access the area you require.

Top 5 projects

Below are your projects. Click the link to open and manage your project.

Project identifier	Title	Status	Ethics approved
2019/PID00284	Gout pilot trial	Registered	11 Feb 2019
2019/PID03260	Global Treatment Patterns, Health Care Reso... HREC/16/SVH/220	Registered	21 Nov 2016
2019/PID03625	Real world efficacy of antiviral therapy in chr... HREC/16/SVH/223	Registered	03 May 2018
2019/PID03751	Randomised double-blind placebo-controlled... HREC/16/SVH/222	Registered	21 Dec 2017
2019/PID03919	A multicentre open-label pharmacokinetic ph... HREC/16/SVH/22	Registered	16 Mar 2016

[View all](#)

Top 5 Milestones due

Days remaining

Project identifier	Title	Detail	Status	Days remaining	Due date
2019/ETH02918	Progress Report	Progress Report	Pending	47	13 May 2019
2019/ETH02963	Progress Report	Progress Report	Pending	166	09 Sep 2019
2019/ETH03054	Progress Report	Progress Report	Pending	161	04 Sep 2019
2019/ETH03302	Progress Report	Progress Report	Pending	106	11 Jul 2019
2019/ETH03393	Progress Report	Progress Report	Pending	116	21 Jul 2019

Click Project Identifier, Title or Detail to open the statewide template. QRG's avail....shortly

REGIS created project

Data migrated project

View all projects

View all Projects

Research Ethics and Governance Information System

Home | Projects Profile Projects Help Sign out

Below are your projects. Click the link to open and manage your project.

+ New Project

Show 10 entries

Indicates this application has been shared

Search title, short title, PID

0 out of 0 filters applied

Title	Identifier	Status	Ethics approved	Expiry date	Overdue milestones	Revision milestones	Total milestones
Gout pilot trial	2019/PID00284	Registered	11 Feb 2019	12 Feb 2019	0	0	0
Global Treatment Patterns, Health Care Resource Utilization, and Survival Outcomes among... HREC/16/SVH/220	2019/PID03260	Registered	21 Nov 2016	16 Sep 2021	0	0	0
Real world efficacy of antiviral therapy in chronic hepatitis C HREC/16/SVH/223	2019/PID03625	Registered	03 May 2018	16 Aug 2021	0	0	0
Randomised double-blind placebo-controlled study of lisdexamfetamine for the treatment of m... HREC/16/SVH/222	2019/PID03751	Registered	21 Dec 2017	26 Oct 2021	0	0	0
A multicentre open-label pharmacokinetic pharmacodynamic (PKPD) study of the dose-concen... HREC/16/SVH/22	2019/PID03919	Registered	16 Mar 2016	21 Jan 2020	0	0	0
Understanding and improving the use of metformin. LNR/13/SVH/86	2019/PID04043	Registered	12 Mar 2013	25 Jun 2018	0	0	0
The pharmacokinetics and safety of metformin in liver disease. HREC/14/SVH/23	2019/PID04102	Registered	13 May 2014	31 Mar 2019	0	0	0
Optimising use of an electronic prescribing system: A comparative evaluation of two strategies LNR/14/SVH/314	2019/PID04147	Registered	09 Sep 2014	08 Dec 2019	0	0	0
Automatic detection of adverse drug events using datasets from electronic clinical information... LNR/15/SVH/335	2019/PID04228	Registered	23 Sep 2015	23 Sep 2020	0	0	0
Efficacy Vancomycin Prescribing in a Tertiary Sydney Hospital LNR/15/SVH/310	2019/PID04230	Registered	04 Sep 2015	05 May 2020	0	0	0

Showing 1 to 10 of 19 entries

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Increase number of lines viewable 10, 25, 50, 100

Indicates this application has been shared

Search title, short title, PID

Pagination indicates number of pages available

Supporting Researchers

Who do I contact, and when?

Who you contact depends on the nature of your query – please read below.

Contact your **local research office** ([NSW](#) or [ACT](#)) for assistance with registration, applications, and post-approval/authorisation matters such as: information/documents you need to include, missing or incorrect dep't information (site-governance applications), and how to use REGIS (non-technical).

Contact the **REGIS IT Help desk** on **1300 073 447** for technical queries such as system issues or faults, and account access issues.

The Help desk is available 7am-7pm Monday-Friday, excluding ACT Public Holidays.

For information on **how to use REGIS**, refer to REGIS [Quick Reference Guides \(QRGs\)](#).

