

# REGIS Operational Webinar (23 July 2019)

## Issues Resolved

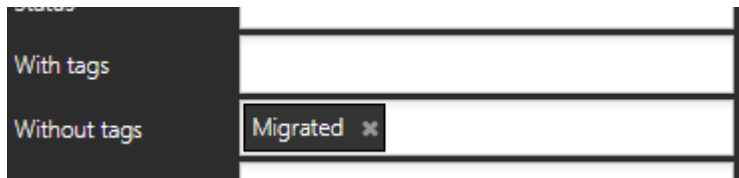
Amendment form fix to open tickets. – will add details after meeting and upload notes.

## Potential Issues/Under Investigation

**Known issue:** The “Pending Email” tile on homepages is currently showing data migrated files.

**Work around:** in the filter Without tag enter migrated.

**ETA:** in progress



**Known issue:** Tags – The Ethics Pathway tag is not visible to a site that is not related to the HREC.

E.g. HREA submitted to HNE and there are sites at John Hunter Hospital, RPAH and Bathurst. RPAH and Bathurst do not see the tag.



**ETA:** in progress

**Known issue:** Ethics amendments spontaneously un-submitting.

**ETA:** in progress

**Known issue:** Email template - addition of site approval email. Instances of incorrect site pulling though.

**Work around:** Manually correct in email.

**ETA:** in progress

email templates are also currently being looked at by the email working group.

**Known issue:** Site applications appearing as Eligible without ethics approval – should be Valid.

**Work around:** Report to helpdesk, then manually change status to Valid.

**ETA:** in progress

**Potential Issue:** Tags - one reported instance of tags reappearing, anyone else? If no will remove from my list.

## Site Application (SSA) output

The SSA output form (the version of the form the RGO receives) is currently being reviewed and corrected.

Currently tracking well for expected completion **ETA approx. 31 July**

## QRG's Updates

None

## HOD Updates

Patrick has contacted everyone who was pending. If you haven't heard from Patrick and you have pending HOD changes please drop him an email.

## Vendor Site Visits and Researcher Focus Group

30 July - RO site visit HNELHD

31 July – Applicant/Researcher focus group and RO site visit SLHD

1 Aug – RO site visit SCHN

## Practical Demonstration – Tags

A tale of one t: The importance of spelling.

Tags – what's in PROD

## Document Management/Related Documents

What do the buttons mean?

Using Tags to manage current versions.

Uploading multiple documents to manual upload.