REGIS Operational Webinar
(17 September 2019)

Data Migration

Patrick is completing the pre-checks and we are on schedule for 26th Release.

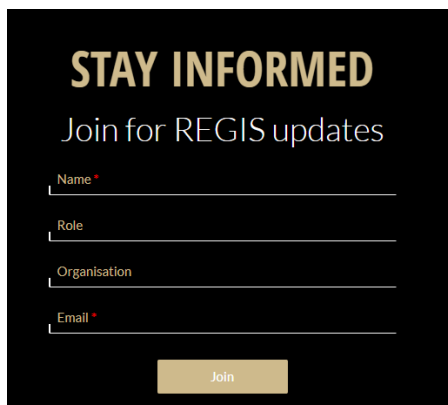## REGIS 2.0 Monday Release.

So far, so good. Any feedback?

Refresher on release – also see release notes.

Communication

Thursday 12/9 @ 9:41 the system notification was released after eHealth blocked it. Did you get it?

If you haven't already sign up to the to get system notifications. Scroll to the bottom of REGIS website.

Metrics Reporting

How to access? Start → Reports → User Reports → Global Reports

Ethics (ETH) NSW HREC
Submission Closing Date to NSW
HREC Approval (Metric 3)

Site (STE) Submission to
Authorisation (Metric 4)

Rubbish In → Rubbish Out

REGIS is a reporting database so we need to confirm certain data points are correct so the report can correctly pull data/create reports. This information lives in Classifications.

1. Ethics Pathway (editable by applicant before approval)
2. Study Type (pulled from project registration)
3. Sponsor Type (pulled from project registration)

How to change?

Classifications → Edit → Add Classification → pop out screen.

To update a classification select new, deselect old.

If changed in Ethics this does not flow down to site applications. EXCEPT Ethics pathway.

Or you can delete the classification by clicking the delete icon and add new classification.

Ethics pathway – don't change tag, change classification. Were possible ask researcher to change in HREA.

Potential Issues/Under Investigation

Known issue: There are instances where tags assigned against a document are unable to be deleted as they are too long.
ETA: Fix has been identified and a release to be scheduled.
Work around: If you would like a tag removed please contact Patrick or Helpdesk as they are able to assist.

Tags should be kept as short as possible. Should be generic.

External document type	System Version	Tags	Date modified	
Decision Notificati...	1	1/8/03/21/5.05 ✕ 18/281 RESPONSE TO Add tag...	25/07/2019	