REGIS NOTIFICATION

Bug status	Bug description	Impact to end User:
NEW	Research Office's are unable to download the data from Metrics 3 and 4. Ethics (ETH) NSW HREC Submission Closing Date to NSW HREC Approval (Metric 3) Site (STE) Submission to Authorisation (Metric 4)	When selecting the report the user receives an error message due to the report timing out before the data can be provided.

Response:

- The Vendor has been notified and has identified the issue.
- No ETA on solution, further details will be provided as they become available.

Release Clarification – this is not a bug	
Process prior to 9am 16 September 2019	**Process post 9am 16 September 2019**
Applicant completes site application form → status change "Completed pending HOD" → each HOD listed in the application receives a notification → when all HOD have made a decision applicant notified via email. When all HOD = Supported – Status = Pending submission. Applicant would need to log in to REGIS and submit application through decisions. Application status = Submitted. When one or more HOD = Supported with conditions or Not supported – Status = HOD not supported. Applicant would need to log in to REGIS → seek out decisions → update application if required and submit OR select "submit without HOD support". Application status = Submitted and would include a justification at the bottom of the page for submission without HOD support.	Applicant completes site application form → status change "Completed pending HOD" → each HOD listed in the application receives a notification → when all HOD have made a decision applicant notified via email. When all HOD = Supported or Supported with conditions – Status = Submitted. Applicant no longer required to log in to REGIS and submit. When one or more HOD = Not supported – Status = HOD not supported. Applicant needs to log in to REGIS → seek out decisions → update application if required and submit OR select "submit without HOD support". Application status = Submitted and would include a justification at the bottom of the page for submission without HOD support.

Response:

- There are 23 site applications in the status of HOD not supported.

- If the final decision was mad prior to 9am 16 September the application will still follow the original workflow.
- Where the decision Supported with conditions is shown the applicant can follow QRG Site Application – Head of Department (HOD) Not Supported → Submitting without HOD support (page 2).

- To locate application in the status of HOD not supported you can use an application tile and filter status HOD not Supported or use application search Start → Applications → Search → add filter application status → select/type in HOD not supported → find.
- To locate the decision dates the research office can search the STE identifier → Management → Decisions → Select view user decision icon next to Head of Department decision → entre status HOD decision details will pop out. Submitted dated = HOD decision date.

Name	
Decision	able to perform the investigations/services indicated, if the following financial assistance is provided
Reason	As discussed
Assigned	10/09/2019 3:55:23 PM
Submitted	10/09/2019 5:27:51 PM

System support and issues reporting:

REGIS Helpdesk: 1300 073 447

Please ensure you record the ticket number when you call to assist any follow up contact

General Feedback:

REGIS team: regis@health.nsw.gov.au

Author

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REGIS SME