



## Status Definitions

QUICK REFERENCE GUIDE

FOR ALL USERS

# Status Definitions

This is an alphabetical list of the most common status' seen in REGIS and their definitions. If a status does not appear in this list you should contact the research office managing the application to confirm the definition of the status.

ETH = Ethics

STE = Site application

● <b>Approved</b>	ETH	The HREC/Chair has approved the application and the approval email has been sent.
● <b>Approved (Pending Decision Email)</b>	ETH	The HREC/Chair has approved the application and the research office is in the process of drafting the approval email.  The study can not begin until the application is Approved AND any site authorisations have been received.
● <b>Approved with conditions</b>	ETH	The HREC/Chair has approved the application with conditions.  Refer to the approval email for conditions. The study cannot begin until the approval email is received and the site application has been authorised.
● <b>Assigned to meeting</b>	ETH*	Status for information only - No further action required by the applicant.  An application has been assigned to a meeting.] *a research office may use the meeting functionality however this is not expected.
● <b>Authorised</b>	STE	The Site CE/Delegate has authorised the study for this site and the authorisation email has been sent.  The study can begin at site.
● <b>Authorised (Pending Decision Email)</b>	STE	The Site CE/Delegate has authorised the study and the research office is in the process of drafting the authorisation email.  Study cannot begin at site until the authorisation email is received.
● <b>Authorised with Conditions</b>	STE	The Site CE/Delegate has authorised the study with Conditions.  Refer to the authorisation email for conditions.  Study cannot begin at site until the authorisation email is received.
● <b>Closed</b>	ETH & STE	The study has finished normally, participants are no longer being treated or examined, but the documents are not yet archived.

● Completed pending HOD	STE	The site application has been completed and has been sent to each of the <b>Heads of Department</b> listed at part C of the application.  The status will change only when ALL HOD's have recorded a decision.  The research office has not received this application.
● Eligible	ETH & STE	Status for information only - No further action required by the applicant.  A new application meets the minimum requirements to progress to review.  The research office will continue to manage this application.
● HOD Not Supported	STE	When one or more <b>Head of Department</b> has provided a response to the support request of: <ul style="list-style-type: none"> <li>• Unable to support</li> </ul> Applicant needs to view decisions.  The Research Office has not received this application.
● In Progress ● In Progress	ETH & STE	An application/form is able to be edited. Is in the researchers hands.  The research office cannot access an In Progress item.
● Ineligible	ETH & STE	A new application does not meet the minimum requirements to progress to review.  Address the details in the email.
● Information provided	ETH & STE	Status for information only - No further action required by the applicant.  RO will manage the application.
● Not approved	ETH	The HREC/Chair has not approved the study. The study cannot commence.
● Not Authorised	STE	The site CE/Delegate has determined the study cannot commence at the site.
● Registered	PID	Project Registration has been completed.  All studies entered into REGIS require Project Registration to be completed at the first step. Depending on the answers provided the HREA will be created then the STE/s or the STE/s only.
● Submitted	ETH & STE	An application/form has been submitted to the managing research office.
● Suspended	ETH & STE	The study has been temporarily stopped the HREC, RGO or Sponsor. No research activities can continue until approval/authorisation notification is received.
● Terminated	ETH & STE	After study start but before study close, discontinuation of a research project by the investigator or sponsor, where activity will not resume. Possible reasons include: Ethical, safety, financial or other grounds. Will never progress to "Complete" or "Closed (post analysis)".
● Under Review	ETH*	Status for information only - No further action required by the applicant.

		An application has been assigned to Review. *A research office may use the review functionality however this is not expected.
● Valid	STE	When the STE is determined as Eligible but Ethics approval has not been completed or provided. A valid application can be reviewed but the RGO cannot recommend the application to the CE/Delegate prior to Ethics approval.
● Withdrawn	ETH & STE	The RO has withdrawn the application from review.