

NEW VERSION RELEASE NOTIFICATION

REGIS – OmniStar version 4.9 release

Date and Time:

Tuesday 17 March 7am-9am

Event:

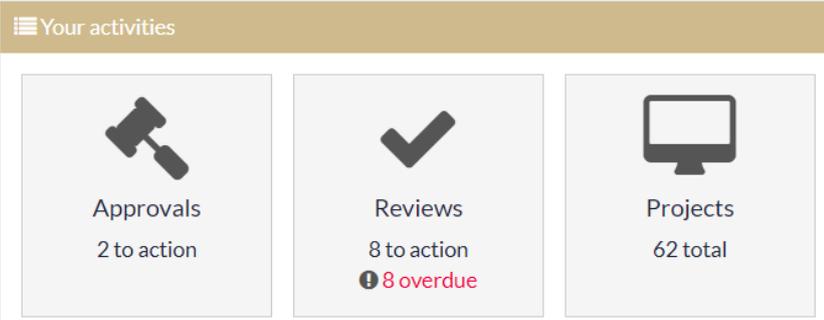
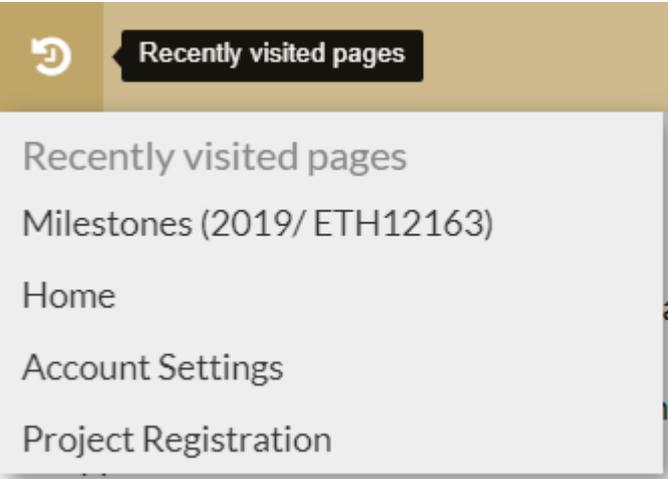
REGIS (<https://regis2.health.nsw.gov.au>) will have a major new version released to the production environment.

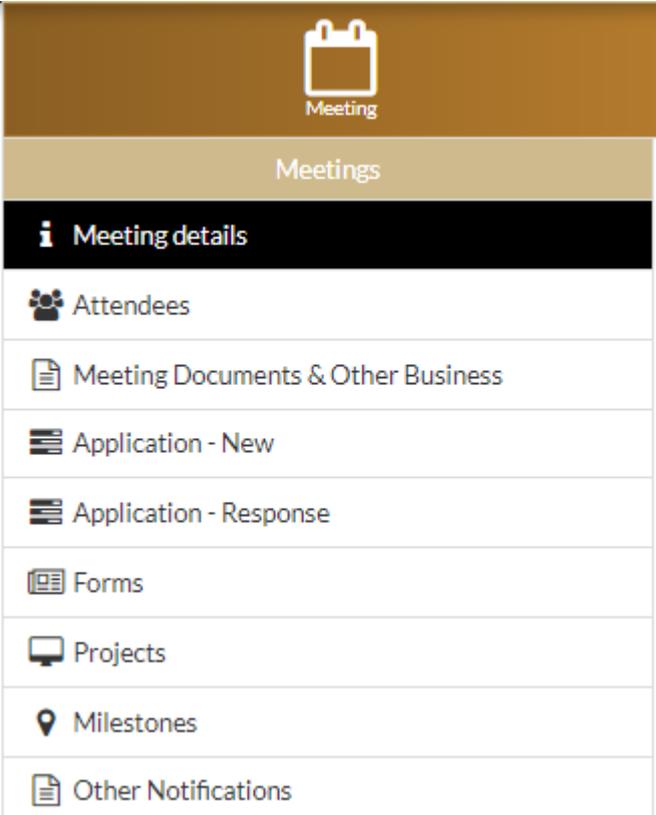
What is the impact to end users?

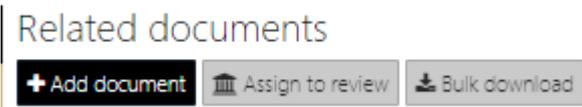
An upgrade to the base product of REGIS known as OmniStar, will be released.

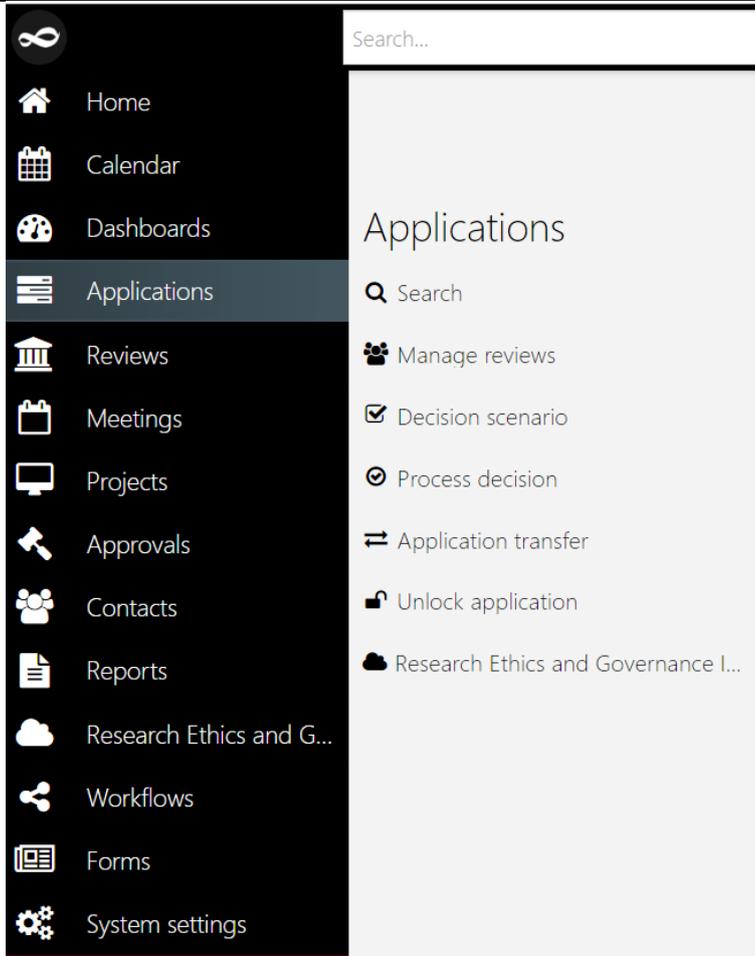
Users will notice some “look and feel” changes as well as some functionality changes.

<p>External</p>	<p>Log in page & Licence agreement</p> <p>Initial log in page is now split.</p> <p>When logging into REGIS from the regis2.health.nsw.gov.au the initial log in page is split.</p> <p>This change is will not affect when logging in through regish.health.nsw.gov.au.</p> <div data-bbox="327 981 1362 1420"> </div>
<p>External</p>	<p>REGIS Homepage</p> <p>“Your activities” section allows for easier identification of pending actions. E.g. approvals, reviews and meetings.</p> <p>Widgets will only be visible if an action relates to you. Click on the widget to find the outstanding actions.</p> <p>Projects: for users who have applications/project being managed in REGIS Approvals: for Head of Department and CE/Delegate sign off Reviews: for users who have been asked to complete a scientific or lead review Meetings: for HREC and other meetings</p>

	
<p>External</p>	<p>New Icon “Recently visited pages” replaces the breadcrumbs.</p> <p>The recently visited pages will show the user the last pages visited and allow them navigation back to these pages.</p> <p>This is available for all external portal users.</p> 
<p>External</p>	<p>Meetings – “Your attendance”</p> <p>Meeting members can now indicate their attendance from the external portal.</p> <p>Your attendance</p> <p>Your attendance is currently noted as 'Pending'. To change your attendance use the buttons below.</p> 
<p>External</p>	<p>Improved categorisation of meeting papers.</p> <p>Where the Research Office has indicated in the internal portal, meeting documents can show in “groups”.</p> <p>Groupings now available include:</p> <p>Applications Application - New Application - Response</p>

	<p>Milestones Annual Report - New Annual Report - Response Final Report - New Final Report - Response</p> <p>Forms Amendment - New Amendment - Response Safety Notification - New Safety Notification - Response</p> <p>Other Notifications General Correspondence</p> 
<p>Externa </p>	<p>Action icons updated</p> 
<p>Externa </p>	<p>Application versioning</p> <p>Ability to select which version of a complete application to create a new version of. Unless specified by the research office applicants should always select the system provided version.</p>

	<p>*For applications that were submitted before this release but have not yet been approved/authorised the current version will show as 1.0 initial submission if a new version is created it will show as version 0.0 resubmission.</p> <p>*For applications created after the Tuesday 17 release this will not be an issue.</p>
Internal	<p>Homepage</p> <p>When no homepage tiles are set up this message shows.</p> <p>Looks like you have not setup any dashboard widgets on your home page! Click the 'Edit' button below to add your first dashboard widget</p>
Internal	<p>Hamburgers removed – reduction of clicks</p> <p>When selecting “edit” on the right hand menu the actions buttons appear. Users will no longer select edit → hamburger → action</p>  <p>The screenshot shows a section titled 'Related documents' with three buttons below it: a black button with a white plus sign and the text 'Add document', a grey button with a scale icon and the text 'Assign to review', and a grey button with a download icon and the text 'Bulk download'.</p>
Internal	<p>Setup/Homepage - Vertical Menu Restructure</p> <p>The vertical menu option on the internal portal has been improved. The vertical menu eliminates the need to go back to the start screen and select the next menu option.</p> <p>The menu bar shows the traditional icons for each element and hovering over them changes their colour and the name also becomes visible.</p> <p>This menu option is available from the system settings. If users wish, they can stay with the original menu option.</p>

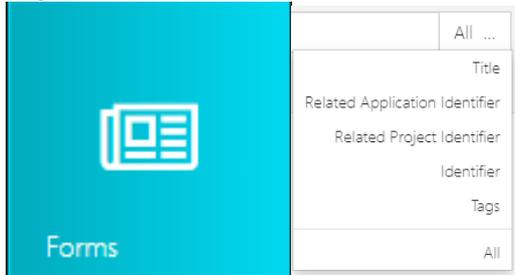


Internal

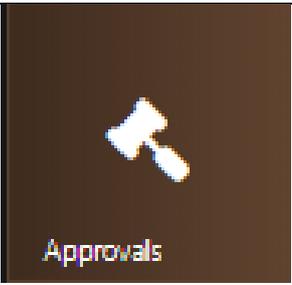
Start menu - New icon "Forms"

Search for a form using the:
 Title
 Related Application Identifier
 Related Project Identifier
 Identifier
 Tags

Filters:
 Form Owner
 Form Status
 Submitted date
 Tags



Internal



Search and filter approval types

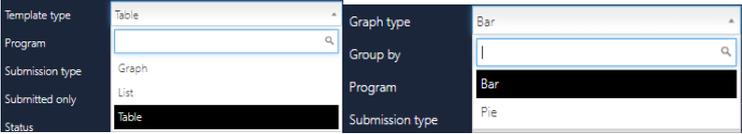
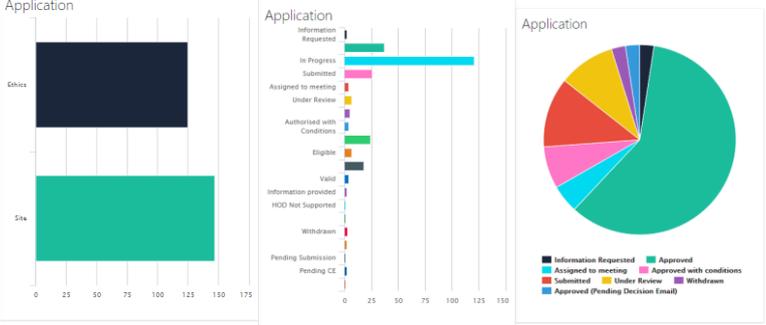
e.g. by decision type
by user
excluding completed approvals (see what hasn't been approved)

Internal **Homepage tile setup**

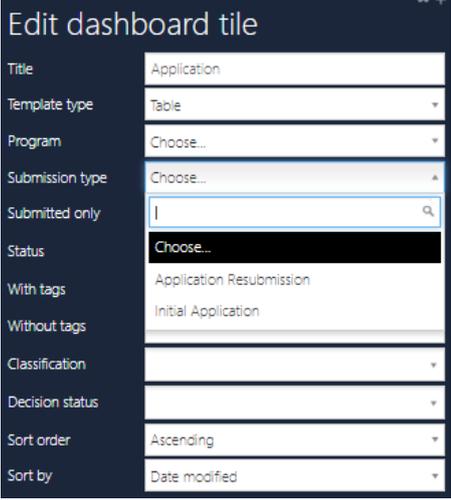
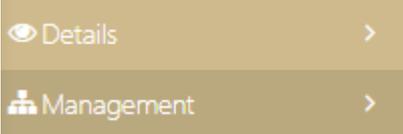
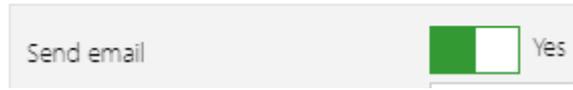
A number of filters and options have been added to homepage tiles.

New filter option template type = Graph

When graph is selected options bar and pie can be selected
And Group by status or program

New filter option = "initial application" & "resubmission" tell the difference of an application coming in submitted for first time or second/third time.

	
Internal	<p>Application/Project menu bar</p> <p>The details and management option are now collapsible</p> <p>Select the menu option for it to expand and collapse.</p> 
Internal	<p>Application Summary – ability to edit approval and expiry date</p> <p>Approval date can now be edited at the application level. This is useful for NMA site applications where the approval date may not have fed through correctly.</p> 
Internal	<p>Email wizards – opt to not send email</p> <p>The RO can indicate to not send an email by clicking on the toggle.</p> <p>If you don't send email there will be no record in Related Documents. The timeline will show the status change if there is one associated.</p> <p>Eligibility review - Email</p> 
Internal	<p>Related Documents</p> <p>OmniStar will now capture which Application Version that a document is associated with.</p>

Users can also choose to view the list of Document Versions that are submitted with an Application Version by using Application version filter.

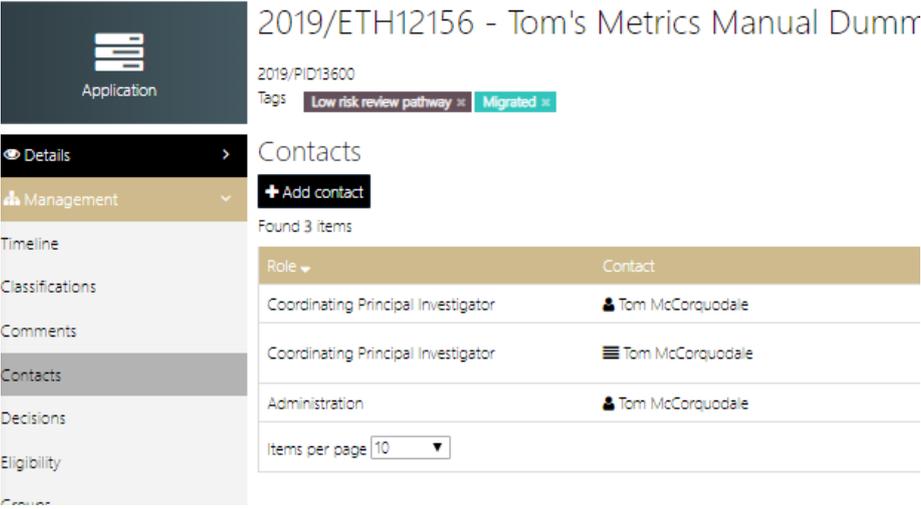


Internal Management – Contacts - Ability to manually add new contacts to the application

Contacts can now be added and changed in the Application (before approval/authorisation)

*The person/people with role administration will receive emails from REGIS. To have a contact role in REGIS the person must have a REGIS user account.

Admin roles are automatically created in HREA and STE but can also be manually added by RO.



Internal Decisions – communication sent icon moved

Icon to indicate decision communication has been sent now sits at front of decision.

Decisions

Found 1 item

Identifier	Type	Outcome	Decision type modified date
9655	✔ More Information Req...	Decision Pending Further I...	03/03/2020

Internal

Improved categorisation of meeting papers.

The Research Office can indicated a “group”.

Groupings now available include:

Applications

Application - New

Application - Response

Milestones

Annual Report - New

Annual Report - Response

Final Report - New

Final Report - Response

Forms

Amendment - New

Amendment - Response

Safety Notification - New

Safety Notification - Response

Other Notifications

General Correspondence

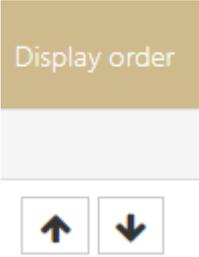
Applications

+ Add application

Send email

Found 3 items

<input type="checkbox"/>	Sequence	Application identifier	System version	Group	Title
Not grouped					
▶ <input type="checkbox"/>	1	2019/ETH12509	1.00	Not grouped	Testing 25 July
Application - New					
▶ <input type="checkbox"/>	1	2019/ETH12516	1.00	Application - New	Email template review
Application - Response					
▶ <input type="checkbox"/>	1	2019/ETH12515	1.00	Application - Resp...	New application

	<p>Forms</p> <p>+ Add form Send email</p> <p>Found 6 items</p> <table border="1"> <thead> <tr> <th><input type="checkbox"/></th> <th>Sequence</th> <th>Form identifier</th> <th>Title</th> <th>Group</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td colspan="6">Not grouped</td> </tr> <tr> <td><input type="checkbox"/></td> <td>1</td> <td>015497</td> <td>Notification of an amendment to...</td> <td>Not grouped</td> <td>Submitted</td> </tr> <tr> <td><input type="checkbox"/></td> <td>2</td> <td>015726</td> <td>Significant Safety Issue Notificati...</td> <td>Not grouped</td> <td>Submitted</td> </tr> <tr> <td colspan="6">Amendment - New</td> </tr> <tr> <td><input type="checkbox"/></td> <td>1</td> <td>015457</td> <td>Notification of an amendment to...</td> <td>Amendment - New</td> <td>Submitted</td> </tr> <tr> <td colspan="6">Amendment - Response</td> </tr> <tr> <td><input type="checkbox"/></td> <td>1</td> <td>015571</td> <td>Notification of an amendment to...</td> <td>Amendment - Res...</td> <td>Submitted</td> </tr> <tr> <td colspan="6">Safety Notification - New</td> </tr> <tr> <td><input type="checkbox"/></td> <td>1</td> <td>015625</td> <td>Significant Safety Issue Notificati...</td> <td>Safety Notification...</td> <td>Submitted</td> </tr> <tr> <td colspan="6">Safety Notification - Response</td> </tr> <tr> <td><input type="checkbox"/></td> <td>1</td> <td>015693</td> <td>Significant Safety Issue Notificati...</td> <td>Safety Notification...</td> <td>Approved</td> </tr> </tbody> </table>	<input type="checkbox"/>	Sequence	Form identifier	Title	Group	Status	Not grouped						<input type="checkbox"/>	1	015497	Notification of an amendment to...	Not grouped	Submitted	<input type="checkbox"/>	2	015726	Significant Safety Issue Notificati...	Not grouped	Submitted	Amendment - New						<input type="checkbox"/>	1	015457	Notification of an amendment to...	Amendment - New	Submitted	Amendment - Response						<input type="checkbox"/>	1	015571	Notification of an amendment to...	Amendment - Res...	Submitted	Safety Notification - New						<input type="checkbox"/>	1	015625	Significant Safety Issue Notificati...	Safety Notification...	Submitted	Safety Notification - Response						<input type="checkbox"/>	1	015693	Significant Safety Issue Notificati...	Safety Notification...	Approved
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Internal	<p>Meeting – Display order</p> <p>The Research Office can adjust the order that applications, milestones, forms and other notifications appear in a meeting.</p> 																																																																								
Internal	<p>Eligibility email wizard</p> <p>The Research Office will no longer have to select the “ineligible” email template if an application is made ineligible. The system will now recognise the decision and map the correct email template.</p>																																																																								
Internal	<p>Email template now pulling through admin contact</p> <p>The following email templates (system and user generated) will send to the administration contact.</p> <p>The administration contact is the person with the role of “administration” under contacts in the Application and Project.</p> <p>Administration contact is set by a response in HREA and STE. This contact role can also be added manually by the RO.</p> <ul style="list-style-type: none"> Amendment - Approval - PI Notification Amendment - Approved Amendment - Change CPI/PI - Approved 																																																																								

Amendment - Not approved
Amendment - Request Addition of Site - Approved
Amendment - Request Extension of Ethics - Approved
Amendment - Request for further information
Application HREA - Approved
Application HREA - Approved with Conditions
Application HREA - Not Approved
Application HREA Eligibility Notification
Application HREA Ineligible Notification
Application Review Assigned
Application SSA - Authorised
Application SSA - Authorised with Conditions
Application SSA - Not Authorised
Application SSA Eligibility Notification
Application SSA Ineligible Notification
Application Submit - Applicant Email
Application Submit - Client Email
Application Withdrawn
Approval Notification (All HOD Recorded)
Approval Notification (HOD Override)
Approval notification (HOD)
Eligibility Approver Notification Email
Invitation to Register
Meeting
Meeting Outcome - More information required
Milestone Achieved No Invoice Email
Milestone Not Achieved Email
Milestone Processed Changes Requested Email
Milestone Progress Email
Milestone Report Form Submitted
Milestone Revised Email
Milestone Schedule Email
More Information Required - Approved Pending
More Information Required - Decision Pending
More Information Required - SSA - Decision pending further information notification
More Information Required - SSA - Recommendation pending further information notification
Progress Report Decision
ProjectRegistrationFormSubmit

	Safety Report - Acknowledged
	Safety Report - Request for Further Information
	Share Net Generic Form
	Share Net Generic Form - Invitation
	Share Net Project
	Share Net Project - Invitation
	Upload Final Ethics Approval Notification
	User Password Reset Email

Please see the following pages for further details on each item.

Response:

Business as usual please ensure any issues are reported directly to the REGIS help desk as soon as they arise.

Technical support and issues reporting:

REGIS Helpdesk: 1300 073 447

Please ensure you record the ticket number when you call to assist any follow up contact

General Feedback:

REGIS team: regis@health.nsw.gov.au

Author

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REGIS SME

