

HEALTH + MEDICAL RESEARCH



REGU/REGIS Newsletter | Issue 10 | 26 May 2022

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30 Days Application Withdrawal Functionality Enhancement

Audience: Research Office

The REGIS team have received feedback regarding the 30 day automatic withdrawal functionality in the system and based on user feedback, have decided to enhance this functionality on Wednesday 1st June 2022 by:

1. Extending the response period from 30 days to 200 days (approximately 6 months)
2. Introducing a hard stop which will mean the applicant will not have the ability to create a new version once the application reaches 200 days, they would instead need to create a new application and;
3. Enhancing the dashboard functionality which informs the Research Office of how many days an application has been sitting idle at any status by showing 'days lapsed'. This will enable the Research Office to determine if there is a genuine reason for the delay or if the application can be withdrawn via the internal portal.

FAQ:

1. What happens if the application already has a request for further information sent?

Answer: Any applications that have had a request for further information sent prior to 1st June ARE NOT affected, they will simply follow the existing 30 days period before the application is automatically withdrawn from the system.

2. What happens to applications where a request for further information is sent after 1st June?

Answer: Any applications that will have a request for further information sent after 1st June will be assigned the new 200 days response period. Should the applicant not respond in this time, the application will then be automatically withdrawn from the system.

3. What happens to the reminder emails?

Answer: The CPI or PI, as appropriate, and administration contact will get a reminder email at 3 months and then at 6 months, once the 200 days is reached, the application will be automatically withdrawn from the system.

4. How will I manage these applications going forward?

Answer: The existing Live Dashboard will be updated so that you can monitor how many days any given application has been sitting idle in the 'Information Requested' or 'In Progress' status so you may decide whether to contact the study owner, or withdraw the application from the system via the internal portal.



Tasmania Onboarding Training Blitz

Audience: Research Office/Researcher



In preparation for Tasmania's REGIS onboarding, the REGIS Training and Communications SME recently completed a series of face-to-face training sessions and presentations in Tasmania over four days, starting in Launceston General Hospital and finishing in Royal Hobart Hospital.

This consisted of 16 interactive sessions/presentations introducing users to the REGIS system, showing them how their role would utilise REGIS from pre-authorisation through to post-authorisation, system flows and allowing for Q&A with the REGIS SME and Tasmania RGO.

With approximately 180 attendees, there was a wide variety of users from Researchers, Trial Nurses, Coordinators and Assistants through to Heads of Department (Clinical Stream Directors/Executives), CEs and CE delegates.

The series of training sessions/presentations were warmly received by Tasmania users who are excited to utilise an electronic system that has great automation and streamlined functionality, easy navigation as well as joining a system that incorporates NMA, allowing easier collaboration with NSW and ACT.

We would like to also thank the Tasmanian RGO for working with and looking after our REGIS SME while she was away!

Sydney Local Health District's Innovation Week 2022 - Clinical Trials Showcase

Audience: Research Office/Researcher

As part Sydney Local Health District's Innovation Week 2022, you are invited to attend the Clinical Trials Showcase being held at **1pm on Thursday 2 June 2022** at the Hyatt Regency, Sydney.

Join us for Registration and Lunch (12-1pm) followed by an exciting program that will include presentations on the National Clinical Trials Governance Framework, Consumer Participation, MTPConnect's Clinical Trial Report and Virtual Care Clinical Trials*.

[RSVP](#) to join us at this year's Showcase by **Thursday 26 May 2022**.

If you cannot join us in person, we'd love to have you attend the Showcase virtually. Simply use the same [RSVP link to register](#) and receive details to connect with us on the day.



The Chief Executive, Dr Teresa Anderson AM would like to invite all delegates to stay for [The Big Idea](#) commencing at 3.30pm and the [Symposium Welcome Evening](#) cocktails from 5.30pm.

New Job Opportunities and EOI

Audience: Research Office/Researcher

The Concord Research Office is currently advertising for a Research Administrative Officer and Research Governance and Ethics Support Officer, see below for further details regarding these roles.

Research Administrative Officer - (AO6)

- Employment Type: Permanent Part Time
- Position Classification: Administrative Officer Level 6
- Hours Per Week: 24
- Requisition ID: REQ309441
- Closing date: 17/06/2022 – 11:59PM

For further details, please use [this link](#)



Research Governance and Ethics Support Officer - (Health Manager Level 1)

- Employment Type: Temporary Full Time (up to January 2023)
- Hours Per Week: 38
- Requisition ID: REQ312394
- Closing date: 17/06/2022 – 11:59PM

For further details, please use [this link](#)

Please forward any queries to Acting Manager, Sarah Truong sarah.truong@health.nsw.gov.au

EOI - Chair of the Justice Health HREC

The Chair of the Justice Health & Forensic Mental Health Network (JH&FMHN) Human Research Ethics Committee (HREC) is completing her term in the coming months. Expressions of interest (EOI) are invited from persons interested in the role of Chair of the Justice Health & Forensic Mental Health Network (JH&FMHN) Human Research Ethics Committee(HREC).

For more information regarding this role, [click this link](#) and if you have any queries regarding the role please contact Research Governance and Ethics Office, Victoria (Tori) Bell JHFMH-Ethics@health.nsw.gov.au

Research Office Contribution

We did not receive any contribution from Research Offices for this issue but that is ok!

Don't be shy! This is a great platform to let other offices know what you and your team are doing and to share any knowledge!

Who's next?

How is your office reaching out to your local research community? Are you holding online or face to face sessions? Do you have a newsletter? Have you created any support resources?

Share these things with your colleagues, I can guarantee there are other research offices that would love to know what others are doing.

If your office is doing anything that you would like to share, please send it through to regis@health.nsw.gov.au.

Upcoming events and dates

Audience: Research Office/Researcher



6 July - MRFF - Clinical Trials Activity Grant [Opportunity](#)

6 July - REGIS Research Office Training: [Registrations open](#) for 6 July and 28 September Research Office training cycles. [Click here](#) for training schedule.

September - REGIS Research Training: [Registrations open](#) September and October Researcher training cycles

Previous Versions of REGU/REGIS Newsletter

Audience: Research Office/Researcher

All previous version of the fortnightly email are available from the REGIS website: <https://regis.health.nsw.gov.au/news-and-events/regis-office-webinars/>