

HEALTH+MEDICAL RESEARCH



REGU/REGIS Newsletter | Issue 9 | 25 May 2023

In this issue

- **HREC Chairs Meeting | Ethics and Governance Bi-Annual Roundtable: Preliminary Dates**
- **Research Governance Officer Role - Royal Rehab**
- **Updating Head of Department/s in REGIS**
- **Ethics and Governance Contact Details - OHMR Website**
- **Research Office Contribution - SWSLHD**
- **Researcher/Coordinator Contributions**
- **Previous Versions of REGU/REGIS Newsletter**

HREC Chairs Meeting | Ethics and Governance Bi-Annual Roundtable: Preliminary Dates

Audience: Research Office/HREC Chairs



HREC Chairs Meeting: We are excited to announce that the annual HREC Chairs Meeting has been given a preliminary date of Friday 8 September. An invitation and further details will be circulated to all HREC Chairs, HREC Deputy Chairs or Chairs of a HREC Sub Committee and Executive Officers closer to the meeting date. This is a great networking event and a good opportunity for attendees to meet other members from other jurisdictions and exchange ideas and discuss topics of relevance.

Ethics and Governance Bi-Annual Roundtable: With one roundtable down, we are full steam ahead with organising the next! We have a preliminary date of Friday 22 September for the last roundtable of 2023 with an EOI and further details will be circulated closer to the meeting date.

[Checkout the highlights from the recent Ethics and Governance Bi-Annual Roundtable](#)

Research Governance Officer Role - Royal Rehab

Audience: Research Office/Researchers

Applications are now open to join the Royal Rehab team! Royal Rehab is a leading provider of rehabilitation services in brain and spinal cord injury and renowned for their focus on research and innovation.

This is a permanent part-time opportunity (19 hours per week) up to HSM Level 2 remuneration based at Ryde. If this position is of interest to you, or someone you may know, please see the advertisement below for the role description and selection criteria.

[Royal Rehab: Research Governance Officer Role](#)[Royal Rehab: Research Governance Officer Role](#)

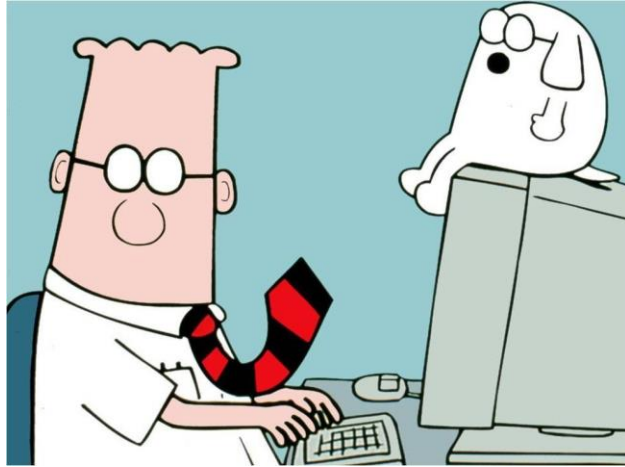
Application Close Date: Monday 14th June 2023

If you have any questions, please contact Julie Pryor, Director of Research at julie.pryor@royalrehab.com.au



Updating Head of Department/s in REGIS

Audience: Research Office



The eHealth REGIS team has gone from three to two team members with our support and onboarding specialist currently on paternity leave for eight weeks, this means that the team will be managing the extra workload including actioning Head of Department (HOD) requests.

It is very important that research offices sending through HOD update requests take their time, review the guidance resources and ensure the data provided is correct. Any incorrect or incomplete HOD update requests will be sent back until the correct data is provided.

To avoid delays with HOD updates, you can review this [quick reference guide](#) and [use this template for updating HODs](#).

Ethics and Governance Contact Details - OHMR Website

Audience: Research Office

The Research Ethics and Governance Unit (REGU) are continuing to better present the information on the OHMR website and keep content up to date and have identified that some details on the Ethics and Governance Contacts page are out of date and need updating.

We are asking that research offices [review the contact page here](#) and let us know if any details require updating by [completing this form](#) within the next two weeks so we can have details updated ASAP.



Research Office Contribution

SWSLHD - We are all in this together!

Research is more than just a process to us at South Western Sydney Local Health District (SWSLHD). Aligned with the *motto* of 'Leading Care, Healthier communities' at SWSLHD, we truly believe that cutting-edge research will lead to healthier communities. At the SWSLHD Research Directorate, we have initiated a wider outreach program where we are staying in touch with our researchers continuously.

Firstly, in collaboration with the Development Support Unit we have organised a four-part workshop series to provide key information to our researchers regarding major aspects of ethics and governance requirements for the applications. This includes information ranging from submission of applications, to essentials of complex contracts/agreements. The information about our workshops is available on our website. The workshops will continue to run on a monthly basis with a new series of topics soon to be released. So far the workshops have been well attended.

Secondly, we have initiated contribution to the SWSLHD Research Directorate's Newsletter. The primary objective is to provide concise information to our researchers *via* the 'summary', which is centered on the current issues that we have seen in multiple applications. This can be as simple as reminding the researchers not to forget to complete the CPI details on the SSA form while submitting their applications to us!

Thirdly, we are working closely with SWSLHD's Clinical Trials Support Unit (CTSU) to allow us to identify, discuss and resolve critical issues on a regular basis. This also ensures a streamlined approach to implementing changes in policy or requirements from various stakeholders. Representatives from the Ethics and Governance unit attend the monthly Clinical Trial Coordinators meeting to keep the communication lines open.

Last but not least, we are always available *via* phone, emails or Microsoft Teams and can assist virtually with queries including problem solving by screen sharing.

SWSLHD-Ethics@health.nsw.gov.au



*Up next is **Cancer Institute!** We look forward to your contribution for **Issue 10 - 6 June 2023***

Researcher/Coordinator Contributions

Are you part of a research team that has created some great resources or worked through an issue or teamed up with your Research Office to streamline a process? We know this newsletter is going out far and wide AND we also know YOUR colleagues would love to hear what you've been doing. Feel free to send in a short blurb about what you're up to and we'll sing your success from the rooftops!

Upcoming events and dates

Audience: Research Office/Researcher



2023 Events and Dates

Researcher Training: Remaining cycles are scheduled for **July and September**. [Register your interest here.](#)

Research Office Training: Cycles are scheduled for **June, August and October**. [Register your interest here.](#)

June: Aboriginal Health & Medical Research Council (AH&MRC) Ethics Forum, 27 June 2023. To register your interest, please email ethics@ahmrc.org.au.

September: A preliminary date has been set for the forthcoming HREC Chairs Meeting, Friday 8 September. Further details to be provided closer to the date.

September: A preliminary date has been set for the forthcoming Ethics and Governance Bi-Annual Roundtable, Friday 22 September. Further details to be provided closer to the date.

Previous Versions of REGU/REGIS Newsletter

Audience: Research Office/Researcher

All previous version of the fortnightly email are available from the REGIS website: <https://regis.health.nsw.gov.au/news-and-events/regis-office-webinars/>

REGU/REGIS Newsletter: Inspiring other units within OHMR and LHDs since February 2021