REGIS Product Change: November Release Notes

Product changes are created to the base product by the vendor. This document will walk you through what the incoming product changes are and what impact they will have, if any, on the research office or researcher.

Release date for this product change is scheduled for Wednesday 22 November 2023.

Lockout User Scheduled Task

Enhancement: The purpose of the 'Lockout User Scheduled Task' is to ensure that only active users have access to REGIS and any inactive users who have not logged in to REGIS for a prolonged length of time will automatically be locked out.

Inactive accounts will be locked after 180 days with two reminder emails being sent at 30 and 165 days. If you receive the reminder email before your account has been locked, simply login and the system will recognise you as an active user. If you are locked out, simply reset your password to access the system.

The 'Lockout User Schedule Task' will begin to run daily once it is deployed to REGIS. This will align with industry security standards to prevent invalid users or email addresses in REGIS.


REGIS Account - Identified Inactive Account

no_reply@regis.uat.omnistar.cloud
To ● Corinne McDonough (eHealth NSW)
ⓘ This sender no_reply@regis.uat.omnistar.cloud is from outside your organization.
ⓘ Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

↩ Reply   ↩ Reply All   → Forward   📑   •••
Tue 7/11/2023 1:15 PM

Dear Corinne,

You are receiving this email as your REGIS user account has been identified as being inactive for **90 days or more** and if not logged into, will be locked on **12/11/2023**.

In order to continue using your REGIS user account, log in to REGIS: https://secure-web.cisco.com/1egIk8X8kKL3K2lrWEeEVecXQX7c5NZbfkWtc7I6rCQUj6aQ24Y6os43ns9RLR5fcNZL77Onta-IvyQrIJQHa1CyshIRNCIKknELkH3N0-N_BRphzUiW7hSIRCYtmfOuqxVb8SES7jaNjiEii5dFjXgtFR9ztcG9pxkoTY_jMWESnzKYLUNvScVUqfXM4trELwAiBS6JgkXER2bRqtGEKj6VfsP-e9Hg14YUDmbFatFHcZwTpv0Ic1SNNSTm6NaIm5PxNVkDiY787R87BbuNn5cNJzTvKIt7W8Q25mT1GHq-twOKHQ-tQyui3HeYif51x0uGbyEc9Q9DJD2vCl7hTaZu7NBWgmAHm5_CeCffA73tcXKUtHpqdt2zc2vQxalk7CaQDZAQzhVzkWgpml8-JWPEhjSTPsgO57hjQ8gh0hIBoce0oZWq_ThYMod0t5ZzlW8iIx2QYuFwiYwtSEiy0TGCOlG8-ML_r0dBQCAtthb4sr9GWUMTu0s7LlLE7WAoI/https%3A%2F%2Fregis.uat.omnistar.cloud%2F

Failure to log in to your account within 180 days of receiving this email will result in your account being locked, you will then need to contact the eHealth REGIS Team to have your account reactivated.

Information regarding the REGIS Inactive User Lockout can be found on the REGIS website login pages.

Please do not reply to this email as it is system generated.

Regards,
Research Ethics and Governance Information System (REGIS)

How will this affect the RO: Any inactive user who has not logged into REGIS in 180 days will have their account locked. Two reminder emails will be sent, one at 30 days of inactivity and the second and final reminder will be sent at 165 days of inactivity (two weeks before the 180 days lockout).

How will this affect the Researcher: Any inactive user who has not logged into REGIS in 180 days will have their account locked. Two reminder emails will be sent, one at 30 days of inactivity and the second and final reminder will be sent at 165 days of inactivity (two weeks before the 180 days lockout).

Website Content Accessibility Guidelines (WCAG) Improvements

Enhancement: Improvements have been made across the External Portal to assist users that use screen readers or keyboards (instead of mice) when working with REGIS. WCAG aims to include differently-abled persons who experience some form of blindness (such as colour blindness or low vision), hearing disabilities, or physical or cognitive disabilities. It also serves to identify accessibility issues that may not

be a problem for people with disabilities but may be a problem for older adults or people with low literacy skills.

How will this affect the RO: Nil impact.

How will this affect the Researcher: External users will have easier navigation, read of webpages and colours with appropriate screen prompts.

Internal Portal User Interface

Enhancement: Changes to the design and position of buttons, the ability to scroll within the Application and Project, redirection after sending the approval/authorisation email and changes to the internal portal menu style.

How will this affect the RO: The internal portal user interface has been updated. By default, all research offices will continue to use the existing user interface and will be defaulted to the 'Vertical' menu style as there are several useability improvements.

The biggest changes you will notice are:

- Action buttons are now positioned at the bottom of the screen instead down the right-hand side
- Wizards now have previous, next and finish buttons located at the top and bottom of the wizard
- Application, Project and Contact viewer pages now have the content and menus scroll independently of each other
- When the Approval or Authorisation email is sent, you will now be redirected to the Application Overview page
- Button actions now use text with icons instead of just icons in several places making it easier to understand what action will be performed

How will this affect the Researcher: Nil impact.

Resizeable Tiles

Enhancement: Ability to make homepage tiles bigger in height and width.

How will this affect the RO: Research offices will now be able to resize their homepage tiles. There are three width and height options (1, 2 and 3), providing research offices with greater flexibility to customise their tiles. Whilst this will allow more data to be visible within the tile, it will also take up more space on the page.

How will this affect the Researcher: Nil affect.

Details Display for Application Tile

Enhancement: A new display option is available within the Application homepage tile. 'Detail' will allow research offices to see a more detailed display of an applications timeline. This will show the study details such as the current status, system version, submission date, owner, principal organisation, CPI details and details of who has done any action on the study.

There is also the ability to send an email to the PI or CPI, (depending on the study being an ETH or STE) and quick access to the application by clicking 'view', which will open the application in a new tab.

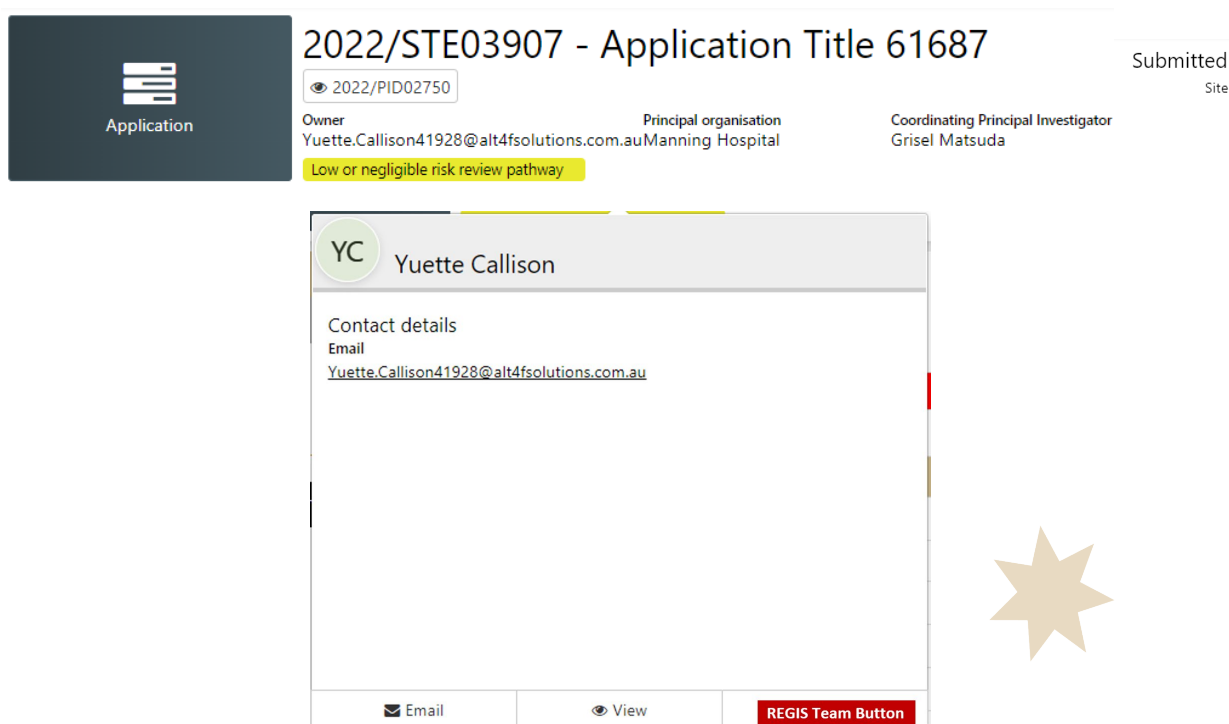**How will this affect the RO:** Research offices will now be able to see a more detailed display of an applications timeline, like the timeline within the application, via all application homepage tiles when using the 'detail' display option. This will include details such as the current status, system version, submission date, owner, principal organisation, CPI details and details of who has done any action on the study.

There are also two additional buttons, 'Email' and 'View'. Clicking 'email' will open an email in Outlook, pulling the CPI or PI's email (depending on the study being an ETH or STE), but note that if you send an email using this option it is not automatically saved in REGIS. Clicking 'view' will easily open the application in a new tab.

How will this affect the Researcher: Nil impact.

Application/Project Viewer Header

Enhancement: When an Application or Project is opened, the top of the page where the title is visible now also contains the email address of the Owner, the principal organisation & the Coordinating Principal Investigator's name. When hovering over the Owner, a pop appears which allows you to send the Owner an email via Outlook or view their contact details. The PID has a view eye icon and once clicked, will take you directly into the PID.

How will this affect the RO: The top of the page will provide a quick overview of information available on the Summary page, the ability to send an email to the Owner via Outlook and easy navigation to view the Owner's contact details.

How will this affect the Researcher: Nil impact.

Contact Viewer Summary

Enhancement: All contacts now have further information added to the summary page, such as their email address, phone number, latest correspondence, related applications and project and other basic information.

How will this affect the RO: When a contact is opened, there will be more detailed information on summary page of that selected contact.

How will this affect the Researcher: Nil affect.

Notes and Correspondence

Enhancement: A user's contact card now displays all related notes and correspondence that has been created or sent for that user contact card. Any emails that are sent from within REGIS are now automatically associated with contacts under the 'Notes and Correspondence' Tab.

How will this affect the RO: This will allow the Research Office to check if relevant emails are being sent to a person, to make notes against contacts and search for older emails and other correspondence.

How will this affect the Researcher: Nil impact.