



# REGU/REGIS Newsletter | Issue 14 | 23 July 2024

## In this issue

- **NSW Health Research Administrator Awards - Vote, Nominate and Share**
- **OHMR Website - Updated Research Ethics and Governance Pages**
- **Forum Focus**
- **REGIS Research Office Training - August Cycle**
- **Previous Versions of REGU/REGIS Newsletter**

## NSW Health Research Administration Awards



### [Vote, Nominate and Share!](#)

**Audience:** Research Office, Researchers

Last week we announced (check out the [Special Edition](#) newsletter) that REGU is sponsoring a range of activities over the month of September to highlight the important work that is done by our Research Administration teams.

We want to show our immense appreciation to our workforce of over 100 Research Administrators across **NSW PHOs, SHNs and AHOs**; to showcase NSW Health as leaders in Research Administration and to highlight NSW Health as a premier location for people to take up a career opportunity in Research Administration.

---

*Thanks, anonymous15 for your post in the forum asking for a little love, we can't wait to celebrate Research Administrator Appreciation Day (Sept 25) with you all at the Roundtable on September 27.*

---

**The launch of the inaugural NSW Health Administrator Awards. A series of awards that recognise areas of customer service, innovation and leadership.**

**Everyone Share** the link for [Award 1](#) - The person, as voted by the greater research community, for providing excellent customer service. *Voting for award 1 closes on **Friday 30 August at 4pm.***

**Research Offices Vote** for [Award 2](#) - The Person, as voted by peers, as showing amazing leadership and constantly sharing knowledge and support to other research administrators. (Research Office to Research Office) *Voting for award 2 closes on **Friday 30 August at 4pm.***



**Research Offices Nominate** a project for [Award 3](#) - Innovation and leadership in streamlining and supporting the review and management of quality applications. Research Offices are invited to submit a project, resource or activity that has improved, innovated or streamlined processes for their stakeholders. The project could have been implemented/rolled out in the last 24 months. *Nominations for award 3 close **Friday 2 August at 4pm***

No project is too small, this is progress not perfection.

**Research Managers Nominate** a new starter that is kicking goals for [Award 4](#): Early career Research Administrators Award. Research Office Managers (or equivalent role) are invited to nominate a member from their team that has started in an Administration, Ethics Officer or RGO role in the last 24 months and has shown a commitment to enabling research through excellence in customer service. *Nominations for award 4 close **Friday 2 August at 4pm***

---

*Head on over to [NSW Health Research Administration Awards 2024](#) for more information on the awards and related activities.*

---

## OHMR Website - Ethics and Governance Page Updates



NSW Health and Medical Research

About ▾ Grants ▾ Community & Resources ▾ **Ethics & Governance ▾** Clinical Trials ▾ Commercialisation ▾

### Research Ethics & Governance - What's new

#### Research Ethics & Governance - What's new

**Audience:** Everyone

You may have noticed a few changes to the Ethics and Governance page on the OHMR website, with the biggest change being the introduction of the Research Ethics & Governance - What's new.

This page has been designed to be your go-to source for the latest updates, developments, and initiatives from the OHMR Research Ethics Governance Unit (REGU).

You will be able to find information about recent updates, exciting initiatives, and developments the REGU are undertaking. This page will be regularly updated to ensure the latest information is available, so be sure to check it out to stay up to date with all the exciting news and developments!

---

[Check out the Research Ethics & Governance - What's new page here!](#)

---

#### Forum Focus

**Audience:** Research Office

Have you joined the conversation yet? Each newsletter we will highlight one of the questions/conversations in the forum. This week it's in the Research Governance category.

**Question:** One of our HREC members has identified a potential ethics breach. HREC member has reason to believe research has commenced on a project before the project has received ethics approval. Can anyone please advise the steps I need to take now - who do I need to notify? Thank you.



**Answer:** Head on over to the NSW Research Office Forum (category Research Governance) and join the conversation.

---

*Feel free to join any of the conversations, the strength in this [forum](#) is your engagement.*

---

## REGIS Research Office Training - August Cycle

**Audience:** Research Office

The last training cycle of 2024 is scheduled to be held in August but more attendees are needed! If the minimum requirement of attendees is not met, the August training cycle will need to be rescheduled to a later date.

REGIS Research Office training is a series of interactive sessions that have been designed to take attendees through the processes flow through the system. The Research Office is able to see how external users navigate the system such as Research applicants, Heads of Department, HREC members, Reviewers and CEs. Sessions have been designed to allow attendees to attend a whole cycle or sessions specific to their role i.e. Ethics only sessions or Governance only sessions. As the training sessions have been created to show the process flow through the system, attendees must attend the sessions in sequential order.

Once training has been completed, you will have a better understanding of how to navigate the system, system functionalities, system processes and have the skills and knowledge to troubleshoot basic issues with applicants!



---

*If you are a new starter or looking for a refresher, please email [REGIS@health.nsw.gov.au](mailto:REGIS@health.nsw.gov.au) by COB Thursday 25 July to register for this session.*

---

## Upcoming events and dates

**Audience:** Research Office/Researcher



### 2024 Events and Dates

**REGIS Research Office Lunch & Learn 2024:** Lunch & Learn webinars have been scheduled for **13 August**, **18 September** and **17 October**. [Click here to view the themes, topics and previous Lunch & Learns.](#)

**Researcher REGIS Training:** The last cycle of Researcher training for 2024 will be held in **September**. [Register your interest here.](#)

**Friday 2 August:** Nominations for Award 3 & 4 of the [NSW Health Research Administrator Awards](#) close

**Friday 30 August:** Voting for Award 1 & 2 of the [NSW Health Research Administrator Awards](#) close

**Wednesday 25 September:** Research Administrator Appreciation Day (International)

**Friday 27 September:** NSW Health Research Office Roundtable and NSW Health Research Administrator Awards Presentation.

## Previous Versions of REGU/REGIS Newsletter

**Audience:** Research Office/Researcher

All previous version of the fortnightly email are available from the REGIS website: <https://regis.health.nsw.gov.au/news-and-events/regis-office-webinars/>

*REGU/REGIS Newsletter: Inspiring other units within OHMR and LHDs since February 2021*