



# REGU/REGIS Newsletter | Issue 19 | 2 October 2024

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## Ethics and Governance Bi-Annual Roundtable

**Audience:** Research Office

The REGU and REGIS teams were very excited to host the first Roundtable meeting in the 'new' Ministry building at 1 Reserve Road St Leonards on Friday 27 September. OHMR were thrilled to be able to showcase the facilities at 1 Reserve Rd for the first time to the Research Office sector.

We welcomed new OHMR Executive Director, Dr Kim Sutherland, who introduced herself and gave an informative overview of progress on the forthcoming Research Strategy.

We also introduced a new face to the REGU team, Ambika Murthy, who is filling in while Janaye Fish takes maternity leave. Ambika gave a detailed presentation on the NSW Health Research Handbook's contents. Ambika is rolling out the implementation phase of the Handbook, following on from Janaye's outstanding work in pulling it all together for release in early July.

The post-morning tea session included presentations from our clinical trials colleagues on the Quality Recognition Scheme for Early Phase Clinical Trials and its impact on Research Governance Officers from Ranira Ambrose; and an overview of the statewide rollout of the Single Digital Patient Record (SDPR) by Shelley Burnett.

The highlight of the day came in the afternoon session when Kylie Becker and Anne O'Neill presented the NSW Health Research Administrator Awards, which you can read all about below!

# NSW Health Research Administrator Awards 2024

Congratulations to our winners.

**Audience:** All

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*Research Administration Appreciation Day was 25 September - help us make RAAD happen and post your team photos from the awards day to LinkedIn with #RAAD24*

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Friday 27th September Research Ethics and Governance Administrators came together for NSW Health Research Ethics and Governance Roundtable which is held twice a year. During this event we held the inaugural NSW Health Research Administrator Awards, where we celebrated our amazing research administrators.

The awards focused on customer service, leadership and innovation and offered a substantial prize to fund attending a major education and networking opportunities such as the ARCS conference.

It was an honour to have Anne O'Neill the Director, Enterprise, International Partnerships and Clinical Trials at the Office of Health and Medical Research join us to present the awards and to have the Minister of Medical Research the Hon. David Harris send a pre-recorded message (linked below) which shows just how highly we all think of the Research Administrators of NSW Health.

The afternoon and presentations were full of laughs, cheers (and the obligatory IT issues) as we showcased and showed our appreciation to all the Research Administrators across NSW Health, especially our finalists and winners.

## **Award 1: Excellent Customer Service (voted by the research community)**

**Winner:** Yin Wang, Research Governance Officer, Research Office, Central Coast Local Health District

## **Award 2: Amazing leadership, knowledge sharing and support to other research administrators (voted by research administrators)**

**Winners:** It was a tie! Lucia Smith: Research Governance Manager, Sydney Children's Hospitals Network & Rebecca Lavery, Research Ethics and Governance Coordinator, Northern NSW Local Health District

## **Team Award 3: Innovation and leadership in streamlining and supporting the review and management of quality applications.**

**Winners:** Supporting Quality Ethics and Timely Responses (STILETTO) – Hunter New England Local Health District (voted by Directors of Research across NSW Health). Dr Sarah Moberley, Lisa Woseen and Debbie Madden

## **Award 4: Early career Research Administrators Award (voted by a subcommittee of Research Managers and REGU staff)**

**Winner:** Smriti Robert – Administration Officer at St Vincent's Health Sydney Research Office

[Read what our winners really think of being nominated and winning these awards.](#)



*1 - Pink was the colour of the Award!*



*2 - Research Administrators Appreciation Day (RAAD)*



*3 - Award Winner Lucia Smith SCHN with James Cokayne and Anne O'Neill OHMR*



4 - Award Winner Rebecca Lavery NNSW (proxy acceptance Zoe Michaleff) with James Cokayne and Anne O'Neill OHMR



5 - Award Winner Smriti Robert SVHN with James Cokayne and Anne O'Neill OHMR



6 - Award Winner Yin Wang CCLHD with James Cokayne and Anne O'Neill OHMR



7 - Award Winners Dr Sarah Moberly, Debbie Madden and Lisa Woseen, with James Cokayne and Anne O'Neill OHMR  
Project: Supporting Quality Ethics and Timely Responses (STILETTO) – Hunter New England Local Health District



8 - All winners and finalists with James Cokayne, Kylie Becker and Anne O'Neill OHMR



9 - It's not a party without cake.



*10 - The Research Ethics and Governance Unit (REGU) were proud to sponsor a range of events over September to show appreciation for the NSW Health Research Administrators.*

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[A Message to the Research Administrators of NSW Health from the Minister for Medical Research Hon. David Harris](#)

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## Research Administrators Seminar: 2-4 December 2024

**Audience:** Research Office



The National Health Medical Research Council (NHMRC), Australian Research Council (ARC) and the Department of Health and Aged Care's Health and Medical Research Office (MRFF) in association with Australasian Research Management Society (ARMS), will hold a Seminar on 2-4 December 2024 in Canberra.

The Research Administrators' Seminar is an opportunity for research administrators to hear about the latest news and developments from the NHMRC, ARC and MRFF and to network with staff from the host agencies. With support from ARMS, the event is also an important opportunity for research administrators to network with each other.

A pre-registration survey will be available soon to gather expressions of interest in attending. After that once registration closes, the organisers will confirm with administering organisations who on the pre-registered list have support to attend in-person.

The Seminar details:

Day 1 – 2 December 2024 – NHMRC Day

Day 2 – 3 December 2024 – ARC Day

Day 3 – 4 December 2024 – MRFF Day

Please note, there will be a cap on in-person attendance. The NHMRC, ARC and MRFF will consider the need of equitable numbers of university and medical research institutes across eligible grantee organisations in confirming pre-registered in-person attendees for each day.

**For those who are unable to travel or unable to attend in person due to attendee limits, we will offer virtual attendance.**

#### **Further information**

ARC: Nigel Keough – [nigel.keough@arc.gov.au](mailto:nigel.keough@arc.gov.au)

MRFF: Brigid Simpson – [mrff@health.gov.au](mailto:mrff@health.gov.au)

NHMRC: Alison Batkin – [postaward.management@nhmrc.gov.au](mailto:postaward.management@nhmrc.gov.au)

## EOI: Research Office Staff Training Package (HREC & Governance)

**Audience:** Research Office



Calling all HREC & Governance experts!

The Australian Clinical Trials Education Centre (A-CTEC) is looking for members from all states to join their working group for the development of a Research Office Staff Training Package in 2025.

If you are interested in contributing to A-CTEC through this group, please contact [a-ctec@unimelb.edu.au](mailto:a-ctec@unimelb.edu.au) to express your interest **with a short bio detailing your experience in the field.**

This package will complement the recently released A-CTEC Research Office Staff Competency Framework - V1 2023, which is available to those with an A-CTEC account.



## Forum Focus

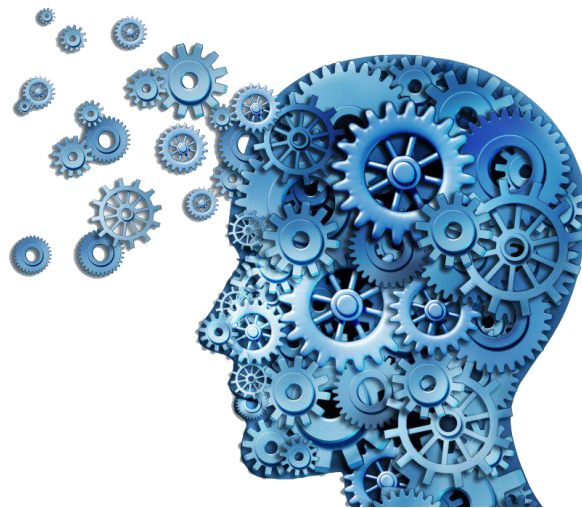
**Audience:** Research Office

Have you joined the conversation yet? We are seeing a lot of great questions and interaction in the forum, keep it coming!

Each newsletter we will highlight one of the questions/conversations in the forum. This week it's in the Research Governance category.

**Question:** Good morning NSW Ethics and Governance colleagues, I have a question that may resonate with many of you.

We are working on an investigator-initiated clinical trial where the Local Health District (LHD) is the sponsor, and the CPI is an LHD employee. The trial involves multiple participating sites, all of which are General Practices (GPs). A GP at each site has been nominated as the Principal Investigator (PI). The CPI will be using the NSW-administered REDCap license to collect participant data via surveys and questionnaires designed to evaluate the effectiveness of the project.



My question is: Does the CPI, who is based within the LHD, still need to submit a Site Application (STE) in REGIS for the LHD site where they work and will be collecting/managing the data?

An alternative consideration is that since there is no direct patient recruitment at the LHD, an SSA may not be required.

However, the proposed NSW Health Research Handbook, Section 8.1 on Site Specific Assessment, states that an SSA is needed when “managing and analysing data, tissue, and responses from surveys and questionnaires collected for or from research.” In my interpretation, this suggests that the CPI would indeed need to submit an SSA.

I would appreciate everyone’s thoughts on this!

Answer: Head on over to the [NSW Research Office Forum](#) (category Research Governance) and join the conversation. Feel free to join any of the conversations, the strength in this forum is your engagement.

## Upcoming events and dates

**Audience:** Research Office/Researcher



### 2024 Events and Dates

**REGIS Research Office Lunch & Learn 2024:** Further Lunch & Learn webinars to be scheduled. [Click here to view the themes, topics and previous Lunch & Learns.](#)

**Research Office REGIS Training:** Research Office training for 2024 is complete! Training dates for 2025 will be released later in the year.

**Researcher REGIS Training:** Researcher training for 2024 is complete! Training dates for 2025 will be released later in the year.

## Previous Versions of REGU/REGIS Newsletter

**Audience:** Research Office/Researcher

All previous version of the fortnightly email are available from the REGIS website: <https://regis.health.nsw.gov.au/news-and-events/regis-office-webinars/>

*REGU/REGIS Newsletter: Inspiring other units within OHMR and LHDS since February 2021*