



QUICK REFERENCE GUIDE

FOR RESEARCH OFFICES

REGIS

Setting up a Home Page

Setting up a Home Page

Introduction

This document should be used in conjunction with the REGIS User Manual document '[Homepage Tiles](#)'.

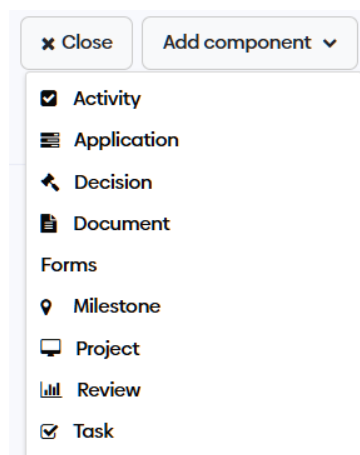
The first time you log into REGIS, your home page will be blank. Setting up your home page will significantly help you manage your tasks and workflows in REGIS.

What information is needed?

You should have the following information ready to get started in REGIS: your username, password and a list of tasks you would like to see on the home page.

Home page/dashboard tiles

There are 9 tile options, and each tile can be created any number of times with the title and filters changed each time to represent the action of the tile.



How many?

Depending on the type and resolution of your screen, you can fit 8-10 visible tiles (2 rows of 4 or 5 tiles). You can add additional tiles, but they are only visible by scrolling down.

Note: If you select a width or height greater than 1 x 1, this will take up more space on your screen.

Create a home page tile

Step 1

In REGIS, navigate to Home.
Click the 'Edit Layout' icon.

Click 'Add Component' and a drop-down panel will appear.

Step 2

Select the type of tile you wish to create on your homepage by clicking on the relevant option.

A new tile will now appear on your home page.

Step 4

Hovering your mouse over the top right-hand corner of the tile you want to edit, or filter, will make the below icons appear.

Selecting the 'Edit' icon will make the 'Edit dashboard tile' panel will appear.



Tip: If you cannot see the edit and delete icons, click the 'Edit Layout' button.

Edit dashboard tile

Title

Application

Display

Table

Width *

1

Height *

1

Portfolio

Search...

Program

Search...

Round

Search...

Submission type

Please select...

Submitted only

No

Status

Search...

With tags

Search...

Without tags

Search...

Classification

Search...

Decision status

Search...

Unassigned only

Please select...

Review type

Search...

Save

Close

For further guidance on home page tiles see: [Homepage Tiles](#)

Standard Ethics Homepage Example

For further guidance see: *Homepage tiles*

Home

New ETH Submitted

Found 74

2022/ETH01139 - A...

Submitted

2022/ETH02275 - ...

Submitted

2022/ETH02141 - A...

Submitted

2022/ETH02396 - ...

Submitted

2022/ETH02528 - ...

Submitted

2022/ETH02407 - ...

Submitted

2022/ETH02260 - ...

Submitted

Select a record to display its details

Eligible

Found 92

2019/ETH12446 - A...

Eligible

2019/ETH12189 - A...

Eligible

2019/ETH13370 - A...

Eligible

2019/ETH13611 - A...

Eligible

2019/ETH13980 - A...

Eligible

2020/ETH00344 - ...

Eligible

2020/ETH00413 - A...

Eligible

Select a record to display its details

Ineligible

Found 58

2018/ETH00107 - A...

Ineligible

2018/ETH00283 - A...

Ineligible

2018/ETH00398 - A...

Ineligible

2018/ETH00732 - A...

Ineligible

2019/ETH00119 - A...

Ineligible

2019/ETH00348 - A...

Ineligible

2019/ETH00117 - A...

Ineligible

Select a record to display its details

Assigned to Meeting

Found 100+ / showing 100

2018/ETH00177 - A...

Assigned to meeting

2019/ETH12992 - A...

Assigned to meeting

2020/STE01705 - A...

Assigned to meeting

2022/ETH00211 - A...

Assigned to meeting

2022/ETH01353 - A...

Assigned to meeting

2022/ETH01633 - A...

Assigned to meeting

2022/ETH01699 - A...

Assigned to meeting

Select a record to display its details

Under Review

Found 64

2018/ETH00001 - A...

Under Review

2020/ETH00932 - ...

Under Review

2020/ETH00142 - A...

Under Review

2022/ETH02168 - A...

Under Review

2022/ETH01309 - A...

Under Review

2022/ETH02321 - A...

Under Review

2022/ETH01452 - A...

Under Review

Select a record to display its details

Review Submitted

Found 100+ / showing 100

Review name	Entity Identifier	Reviewer
Review 4634	2022/ETH01256	Floy Lemaire
Review 4631	2022/ETH02070	Floy Lemaire
Review 4626	2022/ETH02136	Sherman Olme...
Review 4633	2022/ETH02317	Floy Belz
Review 4628	2022/ETH02315	Hildegard Heyer
Review 4627	2022/ETH02269	Sherman Olme...
Review 4624	2022/ETH02293	Floy Lemaire
Review 4637	2022/ETH01160	Floy Lemaire
Review 4628	2022/ETH02315	Floy Lemaire
Review 4636	2022/ETH02248	Deb Spinelli

« < 1 2 3 4 5 > »

Information Provided

Found 40

2022/ETH01241 - A...

Information provided

2022/ETH01528 - A...

Information provided

2022/ETH02017 - A...

Information provided

2022/ETH01819 - A...

Information provided

2022/ETH01821 - A...

Information provided

2022/ETH01945 - A...

Information provided

2022/ETH01953 - A...

Information provided

Select a record to display its details

Approved Pending Decision Email

Found 31

2018/ETH00035 - A...

Approved (Pending D...

2018/ETH00043 - A...

Approved (Pending D...

2019/ETH00542 - A...

Approved with conditi...

2019/ETH01361 - A...

Approved (Pending D...

2019/ETH01971 - A...

Approved (Pending D...

2019/ETH02040 - A...

Approved (Pending D...

2019/ETH02065 - A...

Approved (Pending D...

Select a record to display its details

Ethics Amendment - Submitted

Found 100+ / showing 100

Identifier	Title
12808	Notification of an amen...
16974	Notification of an amen...
22202	Notification of an amen...
23382	Notification of an amen...
25492	Notification of an amen...
39477	Notification of an amen...
39861	Notification of an amen...
25751	Notification of an amen...
41001	Notification of an amen...
18697	Notification of an amen...

« < 1 2 3 4 5 > »

Ethics Amendment - Info Provided

Found 59

Identifier	Title
31238	Notification of an amen...
68517	Notification of an amen...
68539	Notification of an amen...
68902	Notification of an amen...
95717	Notification of an amen...
107145	Notification of an amen...
104609	Notification of an amen...
112468	Notification of an amen...
112446	Notification of an amen...
92584	Notification of an amen...

« < 1 2 3 4 5 > »

Ethics SSI - Submitted

Found 8

Identifier	Title
97565	Significant Safety Issue ...
113196	Significant Safety Issue ...
113629	Significant Safety Issue ...
114181	Significant Safety Issue ...
114217	Significant Safety Issue ...
114534	Significant Safety Issue ...
114967	Significant Safety Issue ...
116269	Significant Safety Issue ...

Ethics Serious Breach - Submitted

Found 18

Identifier	Title
88564	Serious Breach Notificati...
101226	Serious Breach Notificati...
106095	Serious Breach Notificati...
109873	Serious Breach Notificati...
110958	Serious Breach Notificati...
111127	Serious Breach Notificati...
112259	Serious Breach Notificati...
113232	Serious Breach Notificati...
111080	Serious Breach Notificati...
113253	Serious Breach Notificati...

« < 1 2 > »

Ethics SSI - Info Provided

Found 3

Identifier	Title
101232	Significant Safety Issue ...
108840	Significant Safety Issue ...
116333	Significant Safety Issue ...

Ethics Serious Breach - Info Provided

Found 3

Identifier	Title
89900	Serious Breach Notificati...
112575	Serious Breach Notificati...
111272	Serious Breach Notificati...

Ethics Progress Report - Submitted/I...

Found 100+ / showing 100

Identifier	Type	Date received
2019/ETH11014	Progress Report	10/03/2021
2018/ETH00634	Progress Report	24/03/2021
2019/ETH11051	Progress Report	11/05/2021
2019/ETH01517	Progress Report	15/08/2021
2019/ETH01314	Progress Report	15/08/2021
2019/ETH12211	Progress Report	23/08/2021
2020/ETH02014	Progress Report	21/09/2021
2019/ETH01679	Progress Report	24/09/2021
2019/ETH01611	Progress Report	28/09/2021
2019/ETH01681	Progress Report	28/09/2021

« < 1 2 3 4 5 > »

Standard Governance Homepage Example

For further guidance see: [Homepage tiles](#)

Home

Completed Pending HOD

Found 100+ / showing 100

- 2018/STE00555 - A...
Completed pending H...
- 2019/STE10550 - A...
Completed pending H...
- 2019/STE14185 - A...
Completed pending H...
- 2019/STE17641 - A...
Completed pending H...
- 2020/STE02181 - A...
Completed pending H...
- 2019/STE18296 - A...
Completed pending H...
- 2020/STE03865 - A...
Completed pending H...

New STE Submitted

Found 100+ / showing 100

- 2020/STE01461 - A...
Submitted
- 2020/STE02540 - A...
Submitted
- 2020/STE01432 - A...
Submitted
- 2022/STE00337 - A...
Submitted
- 2022/STE01412 - A...
Submitted
- 2022/STE01838 - A...
Submitted
- 2021/STE05125 - A...
Submitted

Eligible

Found 26

- 2021/STE02795 - A...
Eligible
- 2022/STE01578 - A...
Eligible
- 2022/STE02917 - A...
Eligible
- 2022/STE03154 - A...
Eligible
- 2022/STE03431 - A...
Eligible
- 2022/STE03545 - A...
Eligible
- 2021/STE02058 - A...
Eligible

Ineligible

Found 33

- 2018/STE00454 - A...
Ineligible
- 2020/STE03184 - A...
Ineligible
- 2022/STE02580 - A...
Ineligible
- 2022/STE03058 - A...
Ineligible
- 2022/STE03136 - A...
Ineligible
- 2022/STE03171 - A...
Ineligible
- 2022/STE03176 - A...
Ineligible

Valid (Pending Ethics Approval)

Found 22

- 2019/STE00612 - A...
Valid
- 2021/STE02477 - A...
Valid
- 2022/STE02810 - A...
Valid
- 2022/STE03088 - A...
Valid
- 2022/STE03120 - A...
Valid
- 2022/STE03062 - A...
Valid
- 2022/STE03361 - A...
Valid

Information Provided

Found 33

- 2019/STE16894 - A...
Information provided
- 2021/STE04626 - A...
Information provided
- 2021/STE00929 - A...
Information provided
- 2021/STE02718 - A...
Information provided
- 2022/STE02910 - A...
Information provided
- 2022/STE02112 - A...
Information provided
- 2022/STE02851 - A...
Information provided

Pending CE

Found 19

- 2022/STE02669 - A...
Pending CE
- 2022/STE02484 - A...
Pending CE
- 2021/STE02911 - A...
Pending CE
- 2022/STE03806 - A...
Pending CE
- 2022/STE02104 - A...
Pending CE
- 2019/STE16078 - A...
Pending CE
- 2022/STE02731 - A...
Pending CE

Authorised Pending Decision Email

Found 14

- 2019/STE15405 - A...
Authorised (Pending ...)
- 2019/STE17923 - A...
Authorised with Condi...
- 2020/STE02444 - A...
Authorised (Pending ...)
- 2020/STE04609 - A...
Authorised (Pending ...)
- 2020/STE05404 - A...
Authorised (Pending ...)
- 2021/STE03218 - A...
Authorised (Pending ...)
- 2021/STE04387 - A...
Authorised (Pending ...)

Site Amendment - Submitted

Found 100+ / showing 100

Identifier	Decision type	Date
2019/ETH03826	RGO review of ...	09/03/2021
2019/STE04485	RGO amendm...	06/08/2021
2019/STE04536	RGO amendm...	06/12/2021
2019/STE06916	RGO amendm...	11/03/2022
2020/STE05398	RGO amendm...	28/06/2022
2021/STE00688	RGO amendm...	05/07/2022
2022/STE00431	RGO review of ...	03/08/2022
2021/STE05256	RGO amendm...	07/08/2022
2020/STE04085	RGO amendm...	08/08/2022
2020/STE05846	RGO amendm...	10/08/2022

Site Safety Reporting - Submitted

Found 48

Identifier	Decision type	Date
2020/STE01050	RGO review of ...	14/07/2021
2019/STE11677	RGO review of ...	14/07/2021
2020/STE01050	RGO review of ...	14/07/2021
2019/STE11677	RGO review of ...	14/07/2021
2020/STE01050	RGO review of ...	25/07/2021
2019/STE11677	RGO review of ...	25/07/2021
2019/STE06710	RGO review of ...	10/11/2021
2020/STE03381	RGO review of ...	10/11/2021
2021/STE00901	RGO review of ...	06/02/2022
2021/STE00901	RGO review of ...	06/02/2022

Site Amendment/Safety - Info Provided

Found 61

Identifier	Decision type	Date
2019/STE17577	RGO review of ...	12/01/2022
2019/STE18142	RGO review of ...	17/01/2022
2020/STE02038	RGO review of ...	04/01/2022
2021/STE01424	RGO review of ...	10/02/2022
2019/STE02144	RGO review of ...	15/02/2022
2019/STE11899	RGO review of ...	04/03/2022
2019/STE12064	RGO review of ...	09/03/2022
2020/STE00300	RGO review of ...	11/05/2022
2020/STE02900	RGO review of ...	13/05/2022
2019/STE10361	RGO review of ...	21/06/2022

Site Progress Report - Submitted

Found 100+ / showing 100

Identifier	Decision type	Date
2019/STE13781	RGO review of ...	02/11/2020
2019/STE13823	RGO review of ...	06/12/2020
2019/STE17325	RGO review of ...	01/01/2021
2019/STE13780	RGO review of ...	21/01/2021
2019/STE13778	RGO review of ...	21/01/2021
2019/STE13288	RGO review of ...	08/02/2021
2019/STE15410	RGO review of ...	26/02/2021
2020/STE00310	RGO review of ...	09/03/2021
2019/STE13977	RGO review of ...	12/03/2021
2019/STE13820	RGO review of ...	15/03/2021

Site Progress Report - Info Provided

Found 34

Identifier	Decision type	Date
2019/STE11912	RGO review of ...	07/12/2020
2019/STE11834	RGO review of ...	07/12/2020
2019/STE17455	RGO review of ...	01/02/2022
2021/STE01688	RGO review of ...	06/02/2022
2019/STE12582	RGO review of ...	18/03/2022
2020/STE02685	RGO review of ...	26/05/2022
2020/STE05744	RGO review of ...	15/06/2022
2019/STE18346	RGO review of ...	21/06/2022
2020/STE02334	RGO review of ...	21/06/2022
2020/STE04143	RGO review of ...	04/07/2022

External Progress Report - Submitted

Found 13

Identifier	Type	Date received
2019/STE15807	Progress repor...	28/10/2020
2019/STE15808	Final report ext...	28/10/2020
2019/STE09411	Progress repor...	19/11/2020
2019/STE13356	Progress repor...	18/01/2021
2019/STE15674	Progress repor...	03/03/2021
2019/STE04744	Progress repor...	17/06/2021
2019/STE15700	Final report ext...	12/08/2021
2020/STE01917	Final report ext...	17/09/2021
2019/STE12528	Progress repor...	11/01/2022
2019/STE00557	Progress repor...	30/11/2021

Site Certificate of Currency - Submitted

Found 100+ / showing 100

Identifier	Type	Date received
2019/STE07594	Certificate of C...	28/10/2021
2019/STE18236	Certificate of C...	05/01/2022
2019/STE06810	Certificate of C...	01/01/2022
2021/STE03819	Certificate of C...	24/01/2022
2021/STE01930	Certificate of C...	24/01/2022
2020/STE05342	Certificate of C...	01/03/2022
2019/STE14146	Certificate of C...	01/03/2022
2021/STE02595	Certificate of C...	03/03/2022
2021/STE00609	Certificate of C...	11/03/2022
2019/STE06923	Certificate of C...	14/03/2022

This page can be edited.

QRG-RO-Setting up a Home Pagev55 September 2025